

Chevy Chase Village

Permitting and Code Enforcement Activity November 2010

In addition to new building and tree removal permits issued, the following activity occurred during the month:

Queries:

Approximately 117 calls were received requesting information regarding:

- what work requires a permit and what types of permits are required.
- general assistance with the permitting process.

Walk-Ins:

Approximately 68 people come in for assistance with building permits. This included residents, architects and contractors with questions about the permitting process, requests for applications, requests for plats, requests for Municipality Letters, review of applications, requests to review documents of public record, issuance of permits and filing for appeals.

Enforcement Issues:

Calls from residents or routine patrols triggered the following enforcement issues:

- ice on the public sidewalk.
- unpermitted dumpster.
- unscreened Porta-John.
- disputes over property line location (2 properties).
- disruption of permitted construction activity by a neighbor.
- complaints about run off from adjacent properties.
- requests for information regarding previous complaints about an address (2 properties).
- unpermitted resurfacing of a driveway apron with an unauthorized material.

Each of these initiated visit(s) to the address, some with police assistance, and/or follow-up procedures by staff intended to help residents and/or their contractors bring projects into compliance.

Tree Related Activity:

In addition to tree protection measures required by the Village permitting process, requests were received for tree related information including:

- requests for tree protection plans related to construction projects.
- tree inspections for trees in the Village right of way.
- tree removal requests.
- tree inspections on private property.
- concerns regarding trees and wires.

License to use the Public Right-of-Way:

Two licenses to use the right of way were prepared, both of which will be reviewed administratively by the Board at the December 13, 2010 meeting:

- 7 West Kirke Street: install irrigation system and electronic pet containment fence.
- 5500 Montgomery Street: construct a walkway to the curb

Municipality Letters:

11 Municipality Letters were prepared this month.

-compiled by Ellen Sands, Permitting and Code Enforcement Coordinator